



NATIONAL
ENDOWMENT
FOR THE
HUMANITIES

ADELPHI
UNIVERSITY

2020 NEH Summer Institute Opportunity

Worlds in Collision:

Nahua and Spanish Pictorial Histories and Annals in 16th-Century Mexico

A National Endowment for the Humanities Summer Institute
for 26 College Faculty participants

to be held at Adelphi University July 19 to August 9, 2020

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HOW TO APPLY

APPLICATION INFORMATION AND INSTRUCTIONS NEH SUMMER INSTITUTE FOR COLLEGE AND UNIVERSITY TEACHERS

Application deadline: March 1, 2020

Summer Seminars and Institutes for College and University Teachers are offered by the National Endowment for the Humanities to provide college and university faculty members and independent scholars with an opportunity to enrich and revitalize their understanding of significant humanities ideas, texts, and topics. NEH Institutes provide intensive collaborative study of texts, topics, and ideas central to undergraduate teaching in the humanities under the guidance of faculties distinguished in their fields of scholarship. Institutes aim to prepare participants to return to their classrooms with a deeper knowledge of current scholarship in key fields of the humanities.

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APPLICATION INSTRUCTIONS

The application process is quite simple, but before you attempt to complete an application, please check out the ELIGIBILITY and SELECTION CRITERIA sections below, along with our project website, which contains detailed information about the topic under study, project requirements and expectations of the participants, the academic and institutional setting, and specific provisions for lodging and subsistence. Please note: An individual may apply to up to two projects (NEH Summer Seminars, or NEH Summer Institutes), but may participate in only one. All application materials must be sent to the project directors at the email or postal addresses listed below or on the project website. Application materials sent to the Endowment will not be reviewed.

CHECKLIST OF APPLICATION MATERIALS

A complete application consists of three copies of the following collated items:

- An applicant information cover sheet (see instructions below)

[Home](#)

[Welcome Letter from Project
Directors](#)

[Institute Daily Schedule](#)

[Institute Visiting Scholars](#)

[Intellectual Grounding](#)

[Lodging and Institute Stipend](#)

[How to Apply](#)

[Eligibility](#)

[Online Mexican Codices](#)

[Contact Us](#)

Project Co-Directors:

Dr. Laraine Fletcher

Adelphi University, Anthropology, emerita,
fletcher@adelphi.edu

Dr. George Scheper

Senior Lecturer, Advanced Academic
Programs, The Johns Hopkins University,
gscheper@jhu.edu

Project Manager:

Mary Cortina

Director, Office of Research and Sponsored
Programs
cortina@adelphi.edu

- A 2-3 page résumé, curriculum vitae, or brief biography (and, if you wish, contact information for two professional references)
- An application essay of no more than four double-spaced pages (see advice below).

An Applicant Information Page

This must include the following: Applicant Name and Home Addresses; preferred email; current employment status and address, and type of educational institution; number of years teaching experience; subjects taught; approximate number of students taught each year.

Résumé (and References)

Please include a detailed résumé, curriculum vitae, or brief biography (not to exceed three pages), and, optionally, the name, title, phone number, and e-mail address of up to two professional references.

The Application Essay

The application essay should be no more than four double-spaced pages. This essay should include any relevant personal and academic information. It should address reasons for applying; the applicant's interest, both academic and personal, in the subject to be studied, as detailed in the Institute description and schedule; qualifications and experiences that equip the applicant to do the work of the institute and to make a contribution to a learning community; a statement of what the applicant wants to accomplish by participating, in relation to the applicant's ongoing professional career.

SUBMISSION OF APPLICATIONS AND NOTIFICATION PROCEDURE

Completed applications should be submitted to the project directors, not to the NEH. Please submit your application for "Worlds in Collision" electronically — sent *simultaneously* to the following two email addresses of the Project Directors: to **Dr. Laraine Fletcher** at fletcher@adelphi.edu; and to **Dr. George Scheper** at gscheper@jhu.edu. Applications must be dated no later than **March 1, 2020**.

If you are unable to submit your application electronically, you may instead submit two copies of the completed application in hard copy, and postmarked no later than March 1, 2020, addressed to Project Co-Director George Scheper at the address below:

Dr. George L. Scheper
240 west Lanvale Street
Baltimore, MD 21217

Successful applicants will be notified of their selection on **March 27, 2020**, and they will have until **April 3, 2020** to accept or decline the offer.

Once you have accepted an offer to attend any NEH Summer Program (NEH Summer Seminar or Institute), you may not accept an additional offer or withdraw in order to accept a different offer.

STIPEND, TENURE, AND CONDITIONS OF AWARD

Individuals selected to participate in three-week projects will receive \$2,700. Stipends are intended to **help** cover travel expenses to and from the project location, lodging, books and other research and ordinary living expenses. Stipends are taxable. Applicants to all projects should note that supplements cannot be given in cases where the stipend is insufficient to cover all expenses.

Seminar and institute participants are required to attend all meetings and to engage fully as professionals in the work of the project. During the project's tenure, they may not undertake teaching assignments or any other professional activities unrelated to their participation in the project. **Participants who, for any reason, do not complete the full tenure of the project must refund a pro-rata portion of the stipend.**

At the end of the project's residential period, NEH Summer Scholars will be asked to submit evaluations in which they review their work during the summer and assess its value to their personal and professional development.

ELIGIBILITY AND SELECTION CRITERIA

NEH Seminars and Institutes are designed primarily for full-time or part-time faculty who teach American undergraduate students. Qualified independent scholars, advanced graduate students, and those employed by museums, libraries, historical societies, and other organizations are also eligible. All applicants must demonstrate that their participation will advance the teaching and scholarly goals of the program. Applicants must be United States citizens, residents of U.S. jurisdictions, or foreign nationals who have been residing in the United States or its territories for at least the three years immediately preceding the application deadline. Foreign nationals teaching abroad at non-U.S. chartered institutions are not eligible to apply.

An applicant need not have an advanced degree in order to qualify. We are specifically encouraging advanced graduate students, and contingent or adjunct faculty, and faculty from community colleges and tribal colleges to consider applying. Individuals may not apply to an NEH Summer Institute whose director is a family member, is affiliated with the same institution, or is someone with whom they have previously studied.

Recent participants are eligible to apply, but selection committees are charged to give first consideration to applicants who have not participated in an NEH-supported Seminar, Institute or Landmarks Workshop in the last three years. When choices must be made among equally qualified candidates, several additional factors are considered. Preference is given to applicants who have not previously participated in an NEH Summer Seminar, Institute, or Landmarks Workshop, or who significantly contribute to the diversity of the seminar or institute.

A selection committee reads and evaluates all properly completed applications in order to select the most promising applicants and to identify a number of alternates. The most important consideration in the selection of participants is the likelihood that an applicant will benefit and contribute professionally. This is determined from the conjunction of several factors, each of which should be addressed in the application essay. These factors include the following:

1. **quality** and commitment as a teacher, scholar, and interpreter of the humanities;
2. **intellectual** interests, in general, and as they relate to the work of the institute;
3. **special perspectives**, skills, or experiences that would contribute to the institute;
4. **commitment** to participate fully in the collegial life of the institute;
5. **likelihood** that the experience will enhance the applicant's teaching and scholarship.

Also, see our "Tips for a Successful Application," below.

Tips from Project Co-Directors Laraine Fletcher and George Scheper toward a Successful Application for "Worlds in Collision"

The NEH "How to Apply" document above fully sets out the requirements for an application, and the selection criteria used, but we would like to add to this a very succinct summary that might be helpful especially to first-time applicants.

- Keep in mind that the Application Essay is of paramount significance in the selection process.
- In your essay, be extremely careful to focus on the content of the Institute to which you are applying: the Institute description and rationale; the Institute Visiting Faculty Scholars; the Institute required readings -- these should all form the basis of your description of your own interest in participating in the Institute, and relevant academic background that you bring to the project.
- In your essay, be sure to explain what actual, realistic opportunities you will have to incorporate the Institute proceedings into your own teaching and research in the near future; be specific as to your opportunities to undertake new curriculum and course designs at your institution.

Expectations of Participants of "Worlds in Collision" as NEH Summer Scholars:

- Summer Scholars are expected to make a full commitment to the proceedings of the Institute during the time the Institute is in session.
- Summer Scholars are expected to be prepared for each meeting session of the Institute in terms of readings for the day as listed in the Institute Daily Schedule.
- Summer Scholars are expected to engage actively in substantive discussion of content at meetings of the Institute with the Project Directors and with Visiting Faculty Scholars.

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EQUAL OPPORTUNITY STATEMENT

Endowment programs do not discriminate on the basis of race, color, national origin, sex, disability, or age. For further information, write to the Equal Opportunity Officer, National Endowment for the Humanities, 400 7th Street, SW, Washington, DC 20024. TDD: 202/606 8282 (this is a special telephone device for the Deaf).

"Any views, findings, conclusions, or recommendations expressed in this program do not necessarily represent those of the National Endowment for the Humanities."